

Facilities Committee Meeting

Central Office

March 17, 2016

5:30 pm

Minutes

Our tour of the school began in the kitchen of the cafeteria. Mr. Murray wanted to see if the new ovens and steamer that he recalled being ordered and installed were in operation. **(They are)** Mr. Bucceroni commented on the cleanliness of the kitchen. Mr. Murray asked about the walk-in freezer and asked about the condition of this equipment. There was a question posed on the need for a new compressor for the freezer. **Mr. Palumbo will need to answer that question.**

The second stop was the boiler room and Mr. Newsham pointed out the completion of work that was necessary for the boilers to function properly. Mr. Murray commented on the excess waste in the boiler and suggested that it should be cleaner. **(We will begin on this task today)**

The group went to the second floor to inspect the floors that were completed during the fall. Mr. Murray noted the gaps between the walls and the stairs could be caulked to improve the cosmetic look.

There are multiple doors that could use a kick-plate on the bottom to improve their cosmetic look also.

The final discussion centered on manpower. Highland's maintenance foremen struggle to maintain a full compliment of workers. One solution we discussed was the return of two week-end workers. They would work 8 hours each on Saturday and Sunday, and they would also be responsible for working during a single holiday schedule. **i.e President's Day This schedule would eliminate the need of using our full time people on week-ends and taking them from the regular shift, which in turn causes a shortage during the week.**

Tom Storer
12th grade Vice Principal

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